



## COMPILATION OF GOOD ENVIRONMENTAL PRACTICES:

Company Name:

Service / Product provided:

### COMPILATION OF GOOD ENVIRONMENTAL PRACTICES:

- Access to and use of the port facilities by any person, user, tradesman, boat owner, vehicle and/or trailer, will only be allowed on the condition of acceptance and compliance with all of the rules and directives established by the management, with the Rules of Use established in the Operational Regulations, Management Policy and Rates structure of the Club and in particular with the Ports of Catalonia Police Regulations and the Emergency Plan of the Club, thereby accepting the directives and instructions from the Club Management as well as the payment of current fees. Should additional expenses be incurred these will be charged by the Club.
- All dry dock movement and in particular that involving the crane must be requested at least 24 hours beforehand from the Club Secretary who will confirm its availability.
- All work must take place in the area specified for that use. In general work on boats that are still in the water is prohibited and can only occasionally be authorised when it does not involve the external release or discharging of contaminated products.
- The Club Nàutic Costa Brava, Port Administration and its personnel are completely free of responsibility for any damages and/or harm that might be caused or produced by breakage, breakdown, poor manoeuvring, theft, robbery, etcetera, whilst staying in the Port and using the services contracted. The surveillance and security of boats, vehicles, etcetera, are not included in the service under any circumstances and are the personal responsibility of the user.
- The tipping out or depositing of oils, sewage, grey, dirty or bilge water, fuels and any other material or product in the Port maintenance area or docks is strictly prohibited, there being specially designated containers for this purpose. The discharging of these contaminated products must only be done using authorised methods and in the areas designated for this purpose.
- Tradesmen and any others that carry out work within the port facilities, dry dock or maintenance area, must clean up all debris, materials, brushes, paint tins, cloths, rubbish, etcetera, that are produced as a result of their activities and deposit them in the corresponding containers.
- The dry dock area around the boat is to be kept clean at all times. Any cleaning of the maintenance and dry dock areas that has to be carried out by Club personnel to ensure this, will be charged at the hourly rate of the cost of Club labour as well as an additional fine equivalent to a 100% surcharge.
- Parking of vehicles in the maintenance/dry dock area is not permitted.
- No smoking.
- No spray gun painting.
- Noisy work that might be bothersome is only to be carried out at specified times.
- In all situations tradesmen must comply with all environmental, security, noise, timetabling and procedural measures established as general norms by the Club management.
- Tradesmen, companies or persons outside of the Club Nàutic Costa Brava are not permitted to carry out of any type of work on, or provide services to, boats in the port or their moorings, or stay in the dock area or port facilities, without prior authorisation in writing from the Port Management.

- Residues produced within the confines of the Club resulting from activities carried out by subcontractors must be separated and stored in accord with the conditions stipulated in the contract or following instructions from the department of seamanship.
- With regard to the supply of primary and/or auxiliary materials, the subcontractor must inform Club personnel of the degree of risk of a product and take appropriate measures to avoid uncontrolled spillage.
- The tipping of any dangerous substances into drains or into the sea is strictly prohibited, even when authorisation has been given by the head of the Department responsible.
- Cleaning work resulting from the activity of subcontractors must take place without contravening any external or internal regulations dealing with wastewater and effluent quality.
- In situations of doubt or emergency, the personnel of the subcontracted company must contact Club personnel urgently and in the situation of an accident follow the resulting instructions. For example in the cases of accidental spillage or the generation of a residue which has not been planned for in the management of residues, etcetera.
- Vehicles and machinery used within the confines of the Club must be kept in good condition, especially with regard to the emission of noise and gases, and without spillage or leaks of oils and other products.
- Any possible damage to the environment in terms of solids, waters, emissions or impacts resulting from negligent activity on the part of the subcontractor must be calculated and rectified for the service provided to be regarded as completed.
- If during the transportation of special residues to the corresponding facility, any of the load disappears, is lost or leaks, the company transporting the residues must contact the Club to report the circumstances. (Tel: 972 314 324)

**Consulted and/or supporting documents**

Consult the Club website: Quality Policy and the environment and good environmental practices.

By signing this document the company / tradesman agrees to comply with all of the conditions outlined above, to consult the quality and environmental policy of the Club as detailed on the Club website ([www.cncostabrava.com](http://www.cncostabrava.com)) when operating within our installations and to be responsible for communicating these requirements to company personnel.

I accept the conditions described in this document and therefore sign below:

Signed:

Date:

Company Seal